



MADHYAMGRAM MUNICIPALITY

P.O. : Madhyamgram

Dist. : North 24 Parganas, Kolkata - 700129

Memo No.:MM/EO/1349/2025-26

Dated:20.08.2026

NOTICE INVITING e-TENDER

Tender No:- WBMAD/MM/ CONSERVANCY/NIT-02e/2026-27

Online Tenders are invited by the Executive Officer on behalf of the Madhyamgram Municipality through electronic tendering (e-tendering) for the following listed works from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

Table1:-List of works

Sl No.	Name of the work	Rate (Rs.)	Earnest Money (Rs.)
1	MONTHLY OPERATION AND MAINTENANCE OF MOVABLE 5 COMPARTOR(VEHICLE REGISTRATION NO – WB25 J 6441,WB25 J 6468,WB25 J 0289,WB25 G4775 & WB25 G 4776) AS PER TERMS & CONDITION/ ELIGIBILITY CRITERIA	Rate should be quoted Excluding GST	Rs. 100000 (Rupees One Lakh) only to be paid online in favour of Chairman, Madhyamgram Municipality

#.TERMS AND CONDITIONS FOR CONTRACTUAL OPERATION AND MAINTENANCE OF MOVABLE COMPARTOR –

- The work consists of operation and maintenance of 14/16 cubic capacity movable under the **Madhyamgram Municipality**.
- All preventive and breakdown maintenance of compactor to be done by agency.
- Loaded compactor to be carried and to be unloaded at dumping and to return to work site to start the next cycle of operation.
- The agency will be responsible for taking care of the total equipment installed in the Garbage Collection point throughout the day and night (if required).
- If any movable compactor is not outshined or out shedding is delayed causing hampering of daily conservancy service because of technical fault of movable compactor or due to shortage / non-availability of driver /mechanic/spare parts, penalty of **Rs1000 / -** (Rupees One Thousand Only) per movable compactor per day will be deducted from the bill of agency. However, two days in a fortnight may be allowed as non-operational for periodical maintenance subject to maintaining minimum 315 days in a year.
- Preventive maintenance can be done once in a month with prior approval of the Municipality, Preventive maintenance of each vehicle / equipment in turn will be done by the agency for which no deduction of the payment will be made, and agency will clear the backlog work for that day by doing extra time only for which no payment will be made by the Municipality.
- Normal security of the equipment of vehicle will be maintained by the agency during operation. Duty time from 7 a.m. to 5 p.m.
- The successful agency will have to comply with all applicable statutory obligations relating to **i) the machine and for ii) deployment of labour** applicable in the Municipality.
- Daily/Weekly/Monthly routine check- ups, periodic preventive maintenance and breakdown maintenance/ repairing work, servicing, greasing etc. Will be done by the agency.
- All spares & lubricates & consumables shall be supplied by the agency with prior intimation to the C.I.C. (Vehicle/Vehicle In-Charge). And all charges & repairing cost including in rates and beer by the agency.
- Agency will refund the damaged/ unserviceable spares to the respective garages within a week from the date of replacement and Garage In – Charge / Vehicle In – Charge will certify the same.
- List of all applicable spares and consumable used by agency quarter wise report are to be submitted to the dept.
- For any damage / unserviceable part of the compactor or other charges, the cost of which shall be borne by the Agency.
- Rate is for 03 (Three) years and 18% GST will be provided extra (9% CGST & 9% SGST) & the payment of O&M (operation and maintenance) will be made on monthly basis.
- While carrying out the maintenance activities, necessary safety measures shall be adopted.
- Driver must have at least 03 (Three) years heavy driving license & capacity to drive vehicle efficiently in dirty & muddy road such as at Dumping Ground.
- Driver must have his own mobile telephone which will remain open throughout the day so that communication can be made by the department as and when required.
- During duty hours if any driver is found intoxicated, he will be suspended immediately, and the agency will replace his substitute on the next day.
- Safety and security of the vehicle during working hours will be looked after by the Driver. If any spare of accessories is found missing or replaced after completion of days' work Party/Agency will be held responsible and compensation will be charged against the Party/ Agency.
- In case violation of traffic rule by the concerned driver necessary penalty charges will be paid by the Party/Agency on behalf of the department and he will contact Police/Traffic authority to settle the issue.
- In case of accident during operation Party/Agency will keep in touch with Police/Traffic authority for releasing the vehicle as well as driver on behalf of the department.

#. Eligibility criteria for participation in the tender:

The tender must have valid Trade License, PAN, Registration certificate, 15-digit GST registration number under GST Act 2017, P. Tax payment certificate and IT return of last three financial year (2022-23, 2023-24 and 2024-25).

- a. Intending tenderers should have credentials similar nature of completed work (Mechanical desilting work or Operation & maintenance of sewer cleansing machines or operation & maintenance of solid waste cleaning machines) for minimum 40% of quoted value of per machine during 5 (five) years prior to the date of issue of the tender notice; or
- b. Intending tenderers should produce credentials of 2(two) similar nature of completed work (Compactor work or Operation & maintenance of garbage cleansing machines or operation & maintenance of solid waste cleaning machines) for minimum 30% of quoted value of per machine during 5 (five) years prior to the date of issue of the tender notice; or
- c. Intending tenderer should produce credentials of one single running work of similar nature of completed work (Compactor work or Operation & maintenance of Garbage cleansing machines or operation & maintenance of solid waste cleaning machines) which has been completed to the extent of 80% or more and value of which not less than the desired value as mentioned in sl.no. ii(a) In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer. Payment certificate will not be treated as credential and credential certificate issued by the Executive Engineer or equivalent or competent authority of a State/Central Government, State/Central Government undertaking, Statutory/ Autonomous bodies constituted under the Central/State statute, on the executed value of completed/running work will be taken as credential. Successful tenderer would not be allowed to execute the job by engaging any sub-contractor.

Registered partnership deed for partnership firm only along with Power of Attorney is to be submitted.

The Bidder should not be blacklisted from any State Government, Central Government, local Government or statutory body during last five financial years [2022-23, 2023-24, 2024-25, 2025-26, 2026-27]. In this regard the bidder should submit a notary affidavit mentioning that they are not black listed in the last five financial years as mentioned above.

Bid shall remain valid for a period not less than 120 days from the last date of submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

Earnest Money Deposit: A lump sum amount of Earnest Money deposit Rs. **100000** (Rupees **One Lakh**) to be paid either through Net Banking or through RTGS/NEFT & FDR. The EMD of the successful bidder will be transferred to the Madhyamgram Municipality Account from the pooling Account. after placing of work order. EMD of non-eligible bidders will be returned against their EMD refund application as per norms of Municipality.

Copy of Registration under ISO:9001-2015

Bank Solvency Certificate

Last three year turn over certificate (CA certified copy)

Table-2:-Date and Time Schedule		
SINo	Particulars	Date& Time
i)	Date of uploading of NIT and Tender Documents online(Publishing Date)	26/08/2026
ii)	Documents download start date(Online)	26/08/2026 at 14.00Hrs.
iii)	Date of Pre Tender Meeting with the intending Contractors at Municipality	N/A
iv)	Tender submission start date(Online)	26/08/2026 at 14.00Hrs.
v)	Tender Submission closing(Online)	10/09/2026 at 14.00Hrs.
vi)	Tender opening date for Technical Proposals(Online)	12/09/2026 at 14.00Hrs.
vii)	Date of uploading list for Technically Qualified Contractor(online)	To be notified later
viii)	Date and Place for opening of Financial Proposal(Online)	To be notified later
ix)	Date of uploading of list of qualified Contractor along with the offer rates(online)	To be notified later
x)	Also if necessary for further negotiation through offline for final rate.	To be notified later

Scope of the works:-As per BOQ

Other terms & conditions If any:-

- 1) The partnership firm shall furnish the Registered Partnership Deed and the Company shall furnish the Memorandum of Association (MOA) and Article of Association (AOA.) [Non-statutory Documents]
- 2) The prospective renderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility.
- 3) Joint Ventures will not be allowed.
- 4) No conditional / Incomplete Tender will be accepted under any circumstances.
- 5) Tender Paper will be issued by the CHAIRMAN, Madhyamgram Municipality only to the applicant after verification of all documents.
- 6) Agencies shall have to arrange for required Plant & Machineries, store of materials, labor shed, laboratory etc. and land for creation of the same at their own cost and responsibility.
- 7) The prospective Tendered shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.
- 8) Work Order or Payment of work will be depended on availability of fund. Intending tenderers may consider this criteria while submission of Tender and quoting their rates.
- 9) ISI standers material shall be allotted to use in the work supplier by Agency himself.
- 10) The Tendered, at the Tenderer's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Tender and entering into a contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting the site shall be at the Tenderer's own expense.
- 11) **The CHAIRMAN, Madhyamgram Municipality, Madhyamgram, North-24 Parganas reserves the right to cancel this N.I.T. due to unavoidable circumstances and beyond reasonable price i.e if the price of L1 bidder exceeds the reasonable market price, the authority has the right to cancel the tender and fresh tender (Second call) may be invited and no claim in this respect will be entertained.**
- 12) Before issuance of the work order, the Tender Accepting Authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances and legal action will be taken against him. The tenderers who are eligible for exemption of initial Earnest Money shall invariably submit the same amount in this office as Security Deposit money drawn in favour of Madhyamgram Municipality, in the shape of Demand draft / Banker's Cheque before issuance of Letter of Acceptance.
- 13) Contractor or Suppliers whose GST registration under Composite Scheme is not eligible to participate in e-tender process.
- 14) In case of ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
- 15) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence :-Contact with the office of the Madhyamgram Municipality
- 16) In case of inadvertent typographical mistake found in the specified Price Schedule of Rates, the same will be treated to be so corrected as to conform with the relevant P.W.D. (W.B.) Schedule of Rates of Building, Sanitary and Plumbing and / or technically sanctioned estimate.
- 17) Arbitration will not be allowed. As per Condition of Contract of Municipal printed form.
- 18) No Mobilization Advance and Secured Advance will be allowed.
- 19) Time/cost overrun and consequent cost of escalation for any materials, labour, P.O.L. etc. will not be allowed.
- 20) Canvassing in connection with the tender is strictly prohibited in the Tenders submitted by the Contractor.
- 21) Site of work and necessary drawings may be handed over to the successful Tenderer phase wise. No claim in this regard will be entertained.
- 22) The successful Tenderer will have to submit two sets of all the Tender Documents along with BOQ in connection with this Tender in hard copy within 7 (Seven) days from the date of receipt of Letter of Acceptance of the Tender (through e- Tendering System or otherwise). Failure to do so will be liable to termination/rejection of Tender with forfeiture of Earnest Money without any reference to the Contractor. In case of the successful Tenderer who has been exempted from depositing Earnest Money, the Government will be at liberty to recover the forfeited amount (equal to the amount of Earnest Money) either from the Fixed Security Deposit of the Tenderer or by any means that may be deemed suitable.
- 23) The successful Tenderer will have to start the work as per the work order to commence the work.
- 24) The contractor shall not be entitled for any compensation for any loss suffered by him due to delay arising out for modification of the work, due to non-delivery of the possession of site and / or modification of drawing and design.
- 25) Prevailing safety norms has to be followed by the successful Tenderer during execution of the work so that LTI (Loss of time due to injury) is zero.
- 26) The eligibility of a Tenderer will be ascertained on the basis of the documents submitted by a Tenderer in support of eligibility criteria. If any document submitted by a Tenderer is either incorrect / manufactured / fabricated or false, his Tender will be out rightly rejected at any stage and legal action will be taken against him.
- 27) Any other tax or cess will be borne by the agency (if applicable).
- 28) Hard copy of all documents should be verified by the concern deptt. Of this Municipality before submission of tender through online.

Instructions/guidance to the contractors fore-tendering:-

- 1) Intending tenderers desirous of participating in the tender are to log on to the Website <https://wbtenders.gov.in>. The tender can be searched by typing the First Four Letters in the search engine provided in the website.
- 2) Tenders are to be submitted online and intending tenderers are to download the tender documents from the website given above, directly with the help of the Token provided. This is the only mode of collection of tender documents.
- 3) Any contractor can submit tenders for any works published in any particular NIT, depending on his credential and financial capability, each tenderer may be apply maximum in two no Works.
- 4) **General process of submission :** Tenders are to be submitted online through the website stated in Clause 1. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.



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