



Phone: 2538 0203

MADHYAMGRAM MUNICIPALITY

Madhyamgram, Kolkata – 700 129

Ref No: - MM/CHAIR/B.O.A/HOSP/PRINTING/ NIT-151/20-21

DATE: - 16/12/2020

NOTICE INVITING TENDER

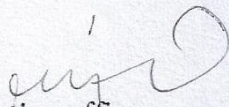
Sealed tender are therefore invited from Manufacturer/Distributor/Authorized agent, bonafide supplier. The rate mention in the Annexure should be quoted as per size as mentioned in the list and should inclusive of all taxes. The tender should be submitted in tender form duly sealed covered super scribing for PRINTING items in 'Netaji Subhas Chandra Bose Specialised Hospital & Research Centre' addressed to the CHAIRPERSON, Madhyamgram Municipality, so as to reach this office within 15.00 Hrs. on **23/12/2020**. The tender received after due date & time will not be considered. The tender will be opened on **23/12/2020** at 15.30 Hrs. and the tenders are requested to remain present of sent their suitable authorized persons to be present at the time of opening and offer clarification required if any.(item list in annexure-1)

Terms & Condition:

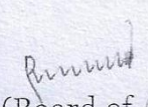
1. Tender forms will be available at the cash counter of the Municipality on payment of Rs.200/- only.
2. The last date of purchasing tender form is 21/12/2020.
3. Security money should be deposited Rs. 2000/- by Bankers cheque /Demand draft/Bank guarantee, after acceptance of firm.
4. An agreement will be executed on municipal form No.97 on payment of Rs. 10/- only.
5. Supply against order to the successful tender is to be made as when as per requirements.
6. Supplier should remain bound to follow all other terms & condition as will be specified in the supply order.
7. Supplier must be submitted up to date Xerox copy of their up to date, Trade license, Pan Card, GST Registration no. Professional Tax Payment certificate.GST returned. Drug license as when require.
8. Any notice intended to be served upon the supplier will be treated as served if displayed on the notice board of this office and/ or if by post under certificate of posting.
9. Authority reserve the rights of accept or reject or every tender without assigning reason whatsoever.
10. Supplier should be submitted the Rate as per Sl.No. In maintain tender, and hand writing or over writing not allowed.
11. Hand and over writing are not accepted in rate sheet and also blank space could be filling up 'NIL'
12. The tender w.e.f. 23 RD DECEMBER 2020 & valid up to 22 ND JUNE 2021.
13. Tender dropping address at Executive officer's Room (Madhyamgram Municipality)
14. The above tender is also available on our website
www.madhyamgrammunicipality.org

SL.No.	NAME OF THE ARTICLES	BRAND	SIZE
1.	ADMISSION FORM FC EMERGENCY	LOCAL	100 PAGES
2.	ADMISSION FORM INDOOR	LOCAL	100 PAGES
3.	PRESCRIPTION PAD FOR OPD (TRIPLICATE COPY)	LOCAL	100 PAGES
4.	BLOOD REQUISITION (DUPLICATE COPY)	LOCAL	100 PAGES
5.	DISCHARGE CERTIFICATE (M/H) (DUPLICATE COPY)	LOCAL	100 PAGES
6.	DEATH CERTIFICATE (TRIPLICATE COPY)	LOCAL	100 PAGES
7.	ECG REPORT CARD	LOCAL	1000 PCS.
8.	INDENT BOOK (DUPLICATE)	LOCAL	100 PAGES
9.	MEDICINE SLIP (DUPLICATE COPY)	LOCAL	100 PAGES
10.	MONEY RECEIPT FOR EMERGENCY(DUPLICATE COPY)	LOCAL	100 PAGES
11.	MONEY RECEIPT FOR INDOOR(DUPLICATE COPY)	LOCAL	100 PAGES
12.	PRESCRIPTION PAD FOR INDOOR(DUPLICATE COPY)	LOCAL	100 PAGES
13.	RISK BOND	LOCAL	100 PAGES
14.	REGISTER FOR ADMISSION	LOCAL	200 FOLIO
15.	REGISTER FOR DISCHARGE	LOCAL	200 FOLIO
16.	REGISTER FOR MEDICINE	LOCAL	200 FOLIO
17.	REGISTER FOR OUTDOOR PATIENT (GENERAL) 200 PAGES.	LOCAL	100 FOLIO
18.	REGISTER FOR PATIENT DETAILS (X-RAY/USG)	LOCAL	200 FOLIO
19.	REGISTER FOR OPERATION/BIRTH	LOCAL	200 FOLIO
20.	TREATMENT SHEET	LOCAL	100 PAGES OF BOOK
21.	FIRST CARE EMERGENCY PRESCRIPTION	LOCAL	100 PAGES WITH DUPLICATE COPY OF BOOK.
22.	PATHOLOGY REGISTER GENERAL	LOCAL	200 FOLIO
23.	ANTENAL CARD (GENERAL)	LOCAL	1000 PCS.
24.	SERVICE DESCRIPTION PAD/BILLING SHEET	LOCAL	100 PAGES (BOTH SIDE PRINTED)
25.	CONSULTANCY BILL	LOCAL	100 PAGES
26.	INSULIN PUMP CHART	LOCAL	100 PAGES
27.	HISTORY SHEET	LOCAL	1000 PAGES
28.	LETTER HEAD PAD A4 SIZE	LOCAL	100 PAGES OF BOOK
29.	PRINTED TICKET	LOCAL	1000 PCS. OF BOOK
30.	AYA SHEET	LOCAL	100 PAGES OF BOOK
31.	CONSENT FORM (ENGLISH)	LOCAL	100 PAGES OF BOOK
32.	CONSENT FORM (BENGALI)	LOCAL	100 PAGES OF BOOK

33.	ORDER BOOK (TRIPLICATE COPY)	LOCAL	100 PAGES OF BOOK
34.	TEMPERATURE CHART/VITAL SIGN	LOCAL	100 PAGES OF BOOK
35.	BIOMETRIC REPORT CARD	LOCAL	1000 PCS.
36.	DISCHARGE CERTIFICATE GENERAL (DUPLICATE COPY)	LOCAL	100 PAGES.
37.	ENVELOP FOR PATHOLOGY	LOCAL	1000 PAGES.
38.	HIGH RISK CONCERN	LOCAL	100 PAGES OF BOOK
39.	INTAKE OUTPUT CHART	LOCAL	100 PAGES OF BOOK
40.	INVESTIGATION FLOW CHART	LOCAL	100 PAGES OF BOOK
41.	EMERGENCY PATIENT REGISTER	LOCAL	200 FOLIO
42.	MEDICINE ADVICE BOARD	LOCAL	1000 PAGES
43.	MONEY RECEIPT FOR ICCU (DUPLICATE COPY)	LOCAL	100 PAGES
44.	VISITING CARDS M/W	LOCAL	1000 PCS.
45.	VISITING CARD F/W	LOCAL	1000 PCS.
46.	VISITING CARD ICCU	LOCAL	1000 PCS.


Executive officer
Madhyamgram Municipality

Executive Officer
Madhyamgram Municipality
North 24 Parganas


Chairperson (Board of Administrator)
Madhyamgram Municipality

Chairperson
Board of Administrators
Madhyamgram Municipality